

Minutes of the 11<sup>th</sup> meeting of Governing Board, HAMETI, Jind held on dated 02.09.2021 at 12.30 Noon under the Chairpersonship of Dr. Sumita Misra, IAS, Additional Chief Secretary to Govt. of Haryana, Agriculture and Farmers' Welfare Department.

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List of participants is attached.

At the outset, the Member Secretary welcomed the Chairperson and other respected members of the Governing Board. The Chairperson allowed to start the meeting as per agenda items. The discussions and decisions taken on the various agenda points are as under:-

#### **Agenda No. 1**

##### **To confirm the minutes of 10<sup>th</sup> meeting of Governing Board.**

Since no comments were received from any quarter, hence the minutes of 10<sup>th</sup> meeting of Governing Board held on 09.11.2020 were confirmed.

#### **Agenda No. 2**

##### **Follow up action on the minutes of the 10th meeting of Governing Board held on dated 09.11.2020**

While reviewing follow up action, Chairperson was satisfied with the action taken and on agenda at serial no. 7, it was decided to provide regular manpower (one Dy Supdt., one Assistant and one Clerk) by shifting from the Department and they may draw their salary from respective HQ and remaining manpower may be outsourced from the Outsourcing Agency. The arrangement may continue till HAMETI creates its permanent cadre.

Regarding serial No. 8 of the follow up action point, it was directed to carry out the special repair work from HSAMB instead of PWD (B&R). The Chairperson and the members were satisfied with the follow up action of remaining points.

#### **Agenda No. 3: Progress report on training programmes organized during 2020-21.**

The Member Secretary apprised about online/offline training programmes organized during the financial year 2020-21 as under: -

(Rs. In Lakh)

Sr. No.	Name of Training Programme/course/ Diploma	Scheme/ Sponsored by	No. of batches	No. of Participants	Amount received	Amount Utilized	Balance
1	Diploma in agriculture Extension services for Input, Dealers(DAESI)	MANAGE, Hyderabad	7	280	56.00	36.00	20.00
2	Post Graduate Diploma in Agriculture Extension Management (PGDAEM )	MANAGE, Hyderabad	1	50	0.63	0.63	0.00
3	Certificate course on INM for Fertilizer, Dealers	MANAGE Hyderabad	4	120	15.00	15.00	0.00
4	Certificate Course on insecticide management for insecticide dealers/ distributors	NIPHM, Hyderabad	2	80	6.08	6.08	0.00
5	One day hands on farmer training for operation and maintenance of farm implement in 332 red zone villages at District Level	CRM	332	13280	120.00	90.00	30.00
6	Personality development of Rural Youth	Nehru Yuva Kender	3	150	1.26	1.26	0.00
<b>Total</b>			<b>349</b>	<b>13960</b>	<b>198.97</b>	<b>148.97</b>	<b>50.00</b>

The Chairperson and members of Governing Board were satisfied with the progress report of the training programmes organized and expenditure incurred as above on the various components during the year 2020-21. The Chairperson appreciated the reduction of 40% red zone villages (crop residue burning) due to the massive campaign launched by HAMETI during the last year.

**Agenda No. 4: Proposal for approval of training programmes/courses for the year 2021-22**

The member secretary submitted to the chairperson that following training programmes are being organized during the year 2021-22.

Sr. No.	Name of Training Programme/course/Diploma	Scheme/sponsored by	No. of batches	No. of Participants
1.	Diploma in agriculture Extension services for Input, Dealers(DAESI)-48 weeks	MANAGE, Hyderabad	5	200
2.	Post Graduate Diploma in Agriculture Extension Management (PGDAEM) one year.	MANAGE, Hyderabad	1	50
3.	Certificate course on INM for Fertilizer, Dealers- 15 days	MANAGE, Hyderabad	05	150
4.	Certificate Course on insecticide management for insecticide dealers/ distributors- 12 weeks	NIPHM, Hyderabad	22	880
5	Spray techniques & safe handling of pesticides	RKVY	30	900
6	21 Days Refresher Training Programmes on Cotton cultivation	New State Plan Scheme	4	120
7	Personality Development of rural youth	Nehru Yuva Kendra	3	150
8	One Day hands on Farmer training for operation & maintenance of farm implements in red zone villages in Haryana at	CRM	199	19900
	<b>TOTAL</b>		<b>269</b>	<b>22350</b>

The trainings proposed from serial number from 1 to 8 as stated above were approved. Further, it was also suggested by DG, Horticulture to organize training courses on agriculture sponsored by ASKI (Agriculture Skill Council of India).

**Agenda No. 5 Training programmes under State Training Policy 2020**

The Member Secretary apprised that this institute has been entrusted to impart trainings to all Extension Officers/Staff on different topics under State

Training Policy 2020. The Training curriculum suggested for the training programme should include the following-

- (i) MFMB and other IT related initiatives
- (ii) Crop Residue Management
- (iii) MPMV, crop diversification
- (iv) Soil health schemes
- (v) New and agriculture emerging technologies such as use of drones, low budget natural farming/organic farming, use of AI
- (vi) Best practices of other states

It was decided to focus that training of the field staff may be theoretical as well as practical and a knowledge booklet be prepared so that these can be distributed and demonstrated during the training. The speakers from the central and state research institutions like CSSRI, DWR, and NDRI etc. may be involved as resource persons. A short one hour multiple choice questions test at the end of every 3 days training should be conducted. Training participants should be encouraged to organize a cultural function/sport competition/kavi sammelan at least once after class hours. The Governing Board allowed the organization of training programme detailed above after the end of crop booking /mapping campaign of MFMB scheme as per guidelines issued.

#### **Agenda No.6: Sanction of dedicated lease line for better internet connectivity**

Keeping in view the necessity of the institute, Governing Board permitted for installation of cost effective dedicated lease line or optical fibres( whichever is better) for better connectivity to organize online classes/ webinars and IT cell of the institute smoothly.

#### **Agenda item No. 7: Establishment of plant museum**

The Governing Board gave consent to establish the museum in the campus. The members were of the view that displays board of insect pest and diseases may be exhibited in the museum to be established and the expenditures can be met from the funds received /earmarked under State Training Policy or any other state schemes. The Governing Board also directed to establish open/indoor gym in the institute.

#### **Agenda item No. 8: Construction of new hostel for the trainees**

The Governing Board approved the construction of new hostel( multiple storeyed) so that trainees of three batches can stay at one time in the institute. The estimates from HSAMB may be sought for sanctioning the budget for construction of new hostel and put up in the next meeting of Governing Board.

**Agenda no. 9: To enhance the financial sanctioning power of Director, HAMETI**

Director, HAMETI apprised the Governing Board that various buildings of institute are 35 years old and are in dire need of regular repairing with minor works like renovation of auditorium, class rooms and conference hall, guest house, residences etc. Expenditure for such activities exceeds present financial sanctioning power (i.e. Rs 50,000/- per item/work) and the progress of these works lingers on due to insufficient sanctioning power. The Governing Board agreed and enhanced the financial sanctioning power from Rs. 50,000 to Rs one lakh per item /work.

**Agenda no. 10: Replacement of submersible tube well**

The Member Secretary submitted to the Governing Board that present submersible tube well falls outside the boundary wall of institute and the quality of existing tube is also very poor and is not fit for drinking purpose. It needs to be replaced by new submersible tube well as water is the basic requirement of the institute. Governing Board approved the installation of new submersible tube well.

**Agenda no. 11: Outsourcing of ex-serviceman as security guard from Zila Sainik board**

The Member Secretary of the governing board apprised the board that institute exists in 13 acre area. Various buildings like administrative block, class rooms, hostel, guest house, residences are situated in it. The institute needs the services of security guards for the safety of these buildings especially during night time. DG. Agriculture was of the view that security guards can be hired from Home Guard instead of outsourcing agency. The governing board approved the engagement of security guard from Home Guard.

**Agenda no. 12: Outsourcing of "Social Media Programmer" for "HAMETI DARPAN" You Tube Channel**

The chairperson appreciated the move of the institute to start You Tube Channel "HAMETI DARPAN" to share message of Hon'ble CM and AM, success stories, interview of experts, expert bites, kisan charcha and to share weekly message for the farmers. The Chairman readily approved to engage one Social Media Programmer/Commentator under Outsourcing policy Part-1 for better preparation of good quality videos. The Chairperson also directed to contact the department of horticulture regarding engagement of agency for preparation of video, documentary, success stories etc.

**Agenda no. 13: To make provision of equipments for interactive smart classrooms and video conference facilities under State Training Policy 2020.**

The Member Secretary submitted that as per para 14.6 and 14.9 of State Training Policy 2020, there is provision to strengthen the existing training institutions and conference halls of the department in field/ headquarter may be equipped with latest equipments as mentioned in the agenda to hold training programmes through video conference by any department. And the institute is in need of smart class rooms, the Governing Board accorded sanction for installation of equipments proposed in the agenda and expenditure can be met from the funds received under State Training Policy. The funds may be provided by the directorate from the budget earmarked for state training policy. It was also directed by the chairperson to follow the financial rules.

The meeting was ended with vote of thanks to the chair.

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List of participants-

Sr. No.	Name & Designation	Department
1	Dr. Hardeep Singh IAS, Director General	Agriculture & Farmer Welfare Department, Haryana
2	Dr. Arjun Singh Saini ,Director General,	Horticulture Department
3	Dr. Sukhdev Rathi, Deputy Director	Animal Husbandry, Haryana
4	Dr. Ram Niwas, Director Ext. (Education)	CCS HAU Hisar
5	Dr. Nasib singh, Regional Director	Extension Education Institute, Nilokheri
6	Dr. Karam Chand , Director	HAMETI, Jind
7	Dr. Ishwar Singh, deputy Director	Fisheries Department
8	Dr. Baljit Lather, Training Incharge	HAMETI



हरियाणा सरकार  
कृषि विभाग

-10-

Diary No. .... 13784  
Dated ..... 02/09/21  
ACS (A & FW) to Govt. Haryana

**Subject:** Minutes of the meeting of 11<sup>th</sup> Governing Board held on dated 02.09.2021 at 12:30 noon at Conference hall, 6<sup>th</sup> Floor Civil secretariat Haryana under the Chairpersonship of Dr. Sumita Misra IAS Additional Chief Secretary, Government of Haryana, Agriculture & Farmers Welfare Department.

It is submitted that, 11<sup>th</sup> meeting of Governing Board was organized on dated 02.09.2021 at 12:30 noon at 6<sup>th</sup> Floor Civil secretariat Haryana under the Chairpersonship of **Dr. Sumita Misra IAS** Additional Chief Secretary, Government of Haryana, Agriculture & Farmers Welfare Department.

The deliberate discussion was held on each agenda items and the directions issued and decision taken in the meeting are summarized in the minutes of the meeting which is placed at **Flag 'A'** for kind perusal of Worthy ACS Mann and approval please.

Level  
of ACS

For approval

(~~Karan Chand~~)  
Director, HAMETI  
02/09/2021

~~W/DG A&FW, Haryana~~

~~ACS - cum - Chairperson  
Governing Board, HAMETI~~

02.9.21

Recd with  
02/09/2021

02/09/21

TR ATMA /  
Director Hameti

02.9.21  
Dr. Hardeep S.  
D.G. Agri