



**HARYANA AGRICULTURAL MANAGEMENT AND EXTENSION  
TRAINING INSTITUTE (HAMETI)**

*Agriculture and Farmers' Welfare Deptt., Govt. of Haryana,  
Adjoining CRS University, Jind (Haryana)  
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To

1. The Director, Agriculture and Farmers Welfare Department, Haryana-cum-Vice Chairman, Governing Board, HAMETI,
2. The Director General, Horticulture, Haryana-cum-Member, Governing Board, HAMETI,
3. The Director General, Animal Husbandry, Haryana-cum-Member, Governing Board, HAMETI,
4. The Director, Fisheries, Haryana-cum-Member, Governing Board, HAMETI,
5. The Deputy Commissioner, Jind-cum-Member, Governing Board, HAMETI,
6. The Director Extension Education, CCS HAU, Hisar-cum-Member, Governing Board, HAMETI,
7. The Regional Director, Extension Education Institute, Nilokheri (Karnal) -cum-Member, Governing Board, HAMETI,
8. The Additional Director Agriculture (Agri) O/o Directorate of Agriculture and Farmers Welfare, Haryana-cum-Member, Governing Board, HAMETI,
9. Chief Administrator, HSAMB, Haryana, Panchkula -cum- Special invitee member.


No. 391-399

Dated: 11.07.2024

**Sub- Proceeding of 14<sup>th</sup> Meeting of Governing Board, HAMETI, Jind.**

Regarding above cited subject, it is submitted that 14<sup>th</sup> Meeting of Governing Board HAMETI, Jind was held on dated 04.07.2024 at 03.30 PM in his Room no. 503, 5<sup>th</sup> Floor, New Haryana Civil Secretariat, Chandigarh under the Chairpersonship of **Worthy Sh. Ankur Gupta, IAS, the then Additional Chief Secretary to Govt. of Haryana, Agriculture & Farmers' Welfare Department, Haryana.**


The proceeding of this meeting is attached for your kind reference and necessary action, please.

  
Deputy Director (AEM),  
for Director General,  
HAMETI, Jind.

Endst. No. 400

Dated: 11.07.2024

A copy of the above is forwarded to The Additional Chief Secretary to Govt. of Haryana, Agriculture and Farmers Welfare Department, Haryana Civil Secretariat, Sec-17, Chandigarh for kind information.

  
Deputy Director (AEM),  
for Director General,  
HAMETI, Jind.

**Minutes of the 14<sup>th</sup> meeting of Governing Board, HAMETI, Jind held on dated 04.07.2024 at 3:30 PM under the Chairmanship of Sh. Ankur Gupta, IAS, Additional Chief Secretary to Govt. of Haryana, Agriculture and Farmers' Welfare Department.**

List of participants is attached.

At the outset, the member secretary welcomed the Chairman and other respected members of Governing Board. The Chairman directed to start the meeting as per agenda items. The discussions and decisions taken on the various agenda items are summarized as under-

**Agenda No. 1 To confirm the minutes of 13<sup>th</sup> meeting of Governing Board.**

Since no comments were received from any quarter, hence the minutes of 13<sup>th</sup> meeting of Governing Board held on 15.05.2023 were confirmed.

**Agenda No. 2: Follow up action on the minutes of the 13th meeting of Governing Board held on dated 15.5.2023**

Agenda No.	Agenda Items	Action taken
3	Progress report of training programs /courses for the year 2022-23	The Chairman expressed satisfaction over the progress report of the training programs organised during 2022-23.
4	Proposal for approval of training calendar for the year 2023-24.	The Chairman expressed satisfaction over the progress report of training programs/courses conducted during 2007-08 to 2023-24.
5	To make provision of budget for various activities under ATMA Schemes	The Chairman directed to the Director, A&FW Deptt. to provide the budget under ATMA scheme.
6	To provide Farm implements for farm machinery shed in HAMETI.	The Chairman expressed his observation and directed to furnish the photograph of the machinery parked by AAE, Jind.
7	Permission for establishment of Natural Farming Training Centre.	The Chairman expressed satisfaction over the progress report of the training program organised and directed that follow up action may be taken to know the outcome of the training programme and furnish the data of farmers who have adopted Natural Farming in their field.

8	To hand over possession of 10 acres agriculture land for laying out demonstration of Natural Farming.	The Chairman directed to the Member Secretary to sort out the issue of 10 acre land immediately .
9	Delegation of Powers	No observation.
10	Ex-post Facto approval for contractual appointment of Sh. Ranjit Singh Saggu, SMS (Retd.)	No observation.
11	Approval of Expenditure Statement of Year 2022-23 and Budget for the year 2023-24 also to make provision for Grant-in-aid" to meet yearly expenditure.	The Chairman directed to take up the matter with FD to finalize the issue.
12	Arrear for organization of Post Graduate Diploma in Agriculture Extension Management (PGDAEM)	Arrear amounting of Rs. 8.94 lakh has been provided by the dept. for the said purpose.
13.1	Establishment of Crop Residue Management Machinery bank at HAMETI for providing Training and demonstrations to farmers.	The Chairman expressed satisfaction over the progress report and directed to furnish the photograph of the machinery parked by AAE, Jind.
13.2	Purchase of new vehicles and replacement of old ones for office purpose	It was observed by the Chairman that sanctioned vehicles be purchased immediately for future need.
13.3	Establishment of Drone Pilot training Centre at HAMETI.	No observation..
13.4	Engagement of Sh. R.K Mehta, retired Joint Director, Dept. of Panchayats, Haryana against vacant contractual post at HAMETI Jind	No observation.

The chairman and the members were satisfied with the follow up action of the status of implementation of decisions taken in the 13<sup>th</sup> meeting of Governing Board.

**Agenda No. 3: Progress report of training programmes organized during 2023-24.**

The progress report of training programs/courses organized during 2023-24 was discussed at length in the house.

The chairman and the members expressed their satisfaction about the progress report of training programmes organised in the year 2023-24. However, it was observed that impact assessment study be also got conducted to know the impact of training programmes.

**Agenda No. 4: Proposal for approval of training calendar for the year 2024-25: -**

The proposal for approval of training calendar of 2024-25 was discussed at length in the house. It was observed by the Chairman that programme being conducted by the HAMETI under the sponsorship of MANAGE/NIPHM, Hyderabad be explained to him on separate file. The relation of HAMETI viz-a-viz MANAGE/NIPHM/EEL, Nilokheri and other institutes are not clear to him. A detailed note in this regard be submitted to him. By the time, Agenda item no. 4 is deferred.

**Agenda No. 5: To make provision of budget for various activities under ATMA Schemes for the year 2024-25**

DD(HRD), HAMETI submitted to the house that presently institute is running on self finance mode and no operational expenses received under any scheme. A provision has been made for all SAMETIs by GOI under ATMA scheme. The funds required for operational expenses as per ATMA norms were explained as under:

Sr. No.	Component	(Rs. in Lakh)
		Allocation as per ATMA cafeteria
1	Operational expenses	0.14x120=16.80
2	Documentation of success stories	5.00
3	Vehicle hiring and POL	4.00
4	Salaries (Deputy Director, Computer Operator)	46.68
	<b>Total</b>	<b>72.48</b>

The Governing board approved above mentioned funds for the institute. Dr. Rohtash Singh, ADA(Agri) apprised the house that amount of Rs. 72.48 Lakh has already been proposed under State Action Plan. The chairman instructed to provide funds to HAMETI.

**Agenda No.6: To provide Farm implements for farm machinery shed in HAMETI: -**

The Chairman expressed satisfaction over the progress report and directed to furnish the photograph of the machinery parked by AAE, Jind.

**Agenda no. 7: To fill up the sanctioned posts of the institute.**

DD(HRD), HAMETI apprised the house that It was decided in 11<sup>th</sup> GB meeting, that One Deputy Supt., One Assistant and One Clerk may be shifted from department in the Institute due to shortage of staff. In compliance of it, Sh. Sonu, Clerk and Sh. Ajay Kumar, Assistant were shifted to HAMETI from Directorate. Now Sh. Sonu, Clerk has been promoted to Junior Auditor and still continuing in HAMETI as Junior Auditor. Governing Board allowed the continuation of Sh. Ajay Kumar, assistant and Sh. Sonu, Junior Auditor/ Assistant in HAMETI till further order.

The Governing Board also allowed the institute to fill up the vacant posts through additional charge from the A&FW Deptt. who possess the requisite qualification for the post in respective field in consultation with Director, A&FW Deptt. without any extra remuneration.

**Agenda no. 8: - Ex- Facto approval of re-engagement of Sh. Ranjit Singh Saggu,**

**Retired SMS: -**

Member Secretary apprised the House that various courses/training program are being organized in the institute. The institute is facing very hardship to run various courses due to shortage of manpower. Re-engagement of Sh. Ranjit Singh Saggu, SMS(Retd.), who was engaged on contract basis initially for one year i.e. from 01.03.2023 to 29.02.2024 as per Guidelines of ATMA scheme, is pending since 01.03.2024 because of Model code of conduct.

The Governing Board was requested to accord Ex-post facto sanction of re-engagement of Sh. Sh. Ranjit Singh Saggu as Deputy Director (Agriculture Extension Management) w.e.f. 21.06.2024 on the same terms and conditions for further one year on contract basis as per guidelines of ATMA scheme.

The Governing Board approved the proposal.

**Agenda no. 9: -Budget for Natural Farming Centre: -**

Natural farming Centre was inaugurated by the then ACS, A&FW, Haryana on 22.06.2023. In the year 2023-24, this institute has imparted training in natural farming to 514 farmers through 14 batches and this training has cost Rs. 518180/-, which has been spent by the institute from its own earned funds. No budget provided by Directorate for this purpose. The approved norms for the Natural farming training programmes are as under: -

*Sh*

No. of farmers= 30(For One Batch)

Sr. No.	Arrangement	Cost
1	Food arrangement @Rs. 250 per day per farmer(250x30x3)	Rs. 22,500
2	Hostel charges @Rs. 100 per day per farmer(30x100x3)	Rs. 9000
3	Honorarium to speakers(six) @Rs.1000 per lecture	Rs. 6000
4	TA to speakers @ Rs.9per km	Rs. 3000
5	Cost of training material @Rs. 150 per farmer	Rs. 4500
	Total (30x500x3)	Rs. 45000

As the above norms are very minimal to run a training programmes.

Therefore, GB is requested to approve the revised norms as follows: -

No. of farmers= 30 (For One Batch)

Sr. No.	Arrangement	Cost	Remarks
1	Food arrangement @Rs. 450 per day per farmer(450x30x3)	Rs. 40,500	Breakfast, Lunch, Dinner is not possible in Rs. 250/-
2	Hostel charges @Rs. 100 per day per farmer(30x100x3)	Rs. 9,000	---
3	Honorarium to speakers(six) @Rs.1500 per lecture	Rs. 9,000	Revised by letter dated 08.11.2023
4	TA to speakers @ Rs.16 per km (we presume that half of the faculties will come from far areas i.e. HAU, Hisar) (150 Km x 3 x 16)	Rs. 7,200	Revised by letter dated 08.11.2023
5	Cost of training material, Misc. arrangements i.e. flex, photography, generator charges etc. @Rs. 450 per farmer (450 x 30)	Rs. 13,500	Training material, Misc. arrangements i.e. flex, photography, generator charges cannot be arranged in Rs. 150/-
	Total	Rs. 79,200 say Rs. 80,000/-	

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The Governing Board approved the above cost norms and A&FW Deptt. directed to provide Rs.16,00,000/- for 20 batches (600 farmers) for Natural Farming Training Centre at HAMETI, Jind.

**Agendano.10: -Approval of Income and Expenditure statement for the year**

**2023-24: -**

Member Secretary, HAMETI put up the Annual income and expenditure details of HAMETI for the FY 2023-24 duly audited by Chartered Accountant for approval of Governing Board.

Summary of Income and Expenditure including closing balance for the year 2023-24 is as under: -

(Figure in Rs.)

Sr. No.	Name of Scheme	Opening Balance	Income	Expenditure	Closing Balance
1	Self-Finance	97,83,837.14	1,48,71,925	78,42,506	1,68,13,256.14
2	Income Head	1,39,76,258	1,02,32,089	1,61,71,825	80,36,522
3	Training Account	4,66,43,755	67,76,951	1,61,07,704	3,73,13,002
	<b>Total</b>	<b>7,04,03,850.14</b>	<b>3,18,80,965</b>	<b>4,01,22,035</b>	<b>6,21,62,780.14</b>

The Governing Board approved the Annual income and expenditure details of HAMETI for the FY 2023-24 with an observation that arrears/dues of CRM Scheme for the year 2023-24 be recovered from A&FW Department to meet the future expenses of the Institute. In future training undertaken on behalf of other departments should be at rates which cover the expenses.

**Agenda no. 11: -Status of State Plan scheme of Grant in Aid: -**

Member Secretary, HAMETI apprised the house that proposal regarding opening of new State Plan Scheme for Haryana Agriculture Management and Extension Training Institute (HAMETI) is in process.

The Chairman directed the A&FW Department to expedite the matter.

**Agenda no. 12: - Ex-post facto approval opening of Bank A/C Axis Bank to IndusInd Bank: -**

GB was requested to accord Ex-post facto approval of shifting of Axis Bank, Jind account no. 912010024213058 (Training) and 912010024214860 (Income) to IndusInd Bank, Jind.

The Governing Board approved the proposal.

**Agenda no. 13: - Extension of contractual appointment of Dr. Hardeep Singh,  
IAS(Retd.) as DG, HAMETI, Jind: -**

Member Secretary, HAMETI apprised the house that Dr. Hardeep Singh, IAS (Retd.) was appointed as DG, HAMETI w.e.f. 01.12.2022 on contract basis for one year by temporarily upgrading the post of Director, HAMETI to Director General, HAMETI. On completion of one year term, extension of further one year was granted by the Govt. vide order dated 30.11.2023. However, said order were challenged by the Agriculture Development officers Association Haryana and others by filling a CWP No. 28064 of 2023. While issuing notice of motion on 14.12.2023, Hon'ble High Court has also passed the following order: -

“In the meanwhile, extension granted to Retired officer as per office Endst no. 2297-Agri.II(I)-2023/9092 dated 30.11.2023 shall remain stayed till the next date of hearing.”

The matter was listed on 04.04.2024 and has been adjourned to 19.09.2024 for filling written statement. The draft written statement has been prepared and the same will be filed by department after getting it vetted from AG, Haryana. Thereafter, charge of Director General, Hameti was assigned to Director, A&FW Dept. Haryana in addition, by the Government vide order dated 10.01.2024.

The Chairman directed the A&FW Department to file the reply in the Hon'ble High Court immediately.

**Agenda: 14 Any other agenda with permission to the chair.**

Following supplementary agenda was put up with permission of chair..

**Agenda No. 14.1 Extension of Sh. RK Mehta, DD(HRD), HAMETI.**

Member Secretary, HAMETI apprised the house that Various courses/training program are being organized in the institute. The institute is facing hardship to run various courses due to shortage of manpower. Sh. R.K Mehta, Joint Director (Retd.), Dept. of Panchayats, Haryana was engaged on contract basis as DD(HRD) initially for one year i.e. from 01.07.2023 as per Guidelines of ATMA scheme.

The Governing Board was requested to extend the tenure of Sh. R.K Mehta, DD(HRD) for further six months on the same terms and conditions. .

The Chairman accorded the sanction.

**The Meeting ended with a vote of thanks to the chair.**





**List of participants-**

Sr.No.	Name	Designation	Department
1	Sh. Raj Narayan Kaushik, IAS	Director Agriculture, Haryana -cum- Director General, HAMETI	Agriculture
2	Dr. Balwan Singh	DEE,CCS,HAU, Hisar	CCS,HAU, Hisar
3	Dr.Rohtash Singh	ADA	Agriculture
4	Dr.Dharmender Yadav	ADH	Horticulture
5	Sh. Sanjay Kumar	RS,EEI	EEI, Nilokheri
6	Dr. V.S. Redhu	AD(HQ)	Animal Husbandary
7	Dr. Kuldeep Singh	E-in-C	HSAMB
8	Sh. Shripal Rathee	Director	Fishries

*Mr*