

Proceeding of meeting of Governing Board, HAMETI held under the Chairmanship of Additional Chief Secretary to Govt. of Haryana, Agri Deptt. Sh. Dhanpat Singh IAS on dated 15.9.15

List of participants is attached.

The meeting started at 11.20 AM with the arrival of Chairman Sh, Dhanpat Singh IAS. The chairman directed to the member secretary-cum- Director HAMETI Sh.R.P.Sihag to initiate the proceeding.

Sh. R.P.Sihag first of all welcomed all the members of governing board HAMETI and expressed the hope that their cooperation will remained continue in the future also. He took up the agendas point wise as under-

Agenda No.1

Confirmation of minutes of last meeting

The member Secretary –cum- Director, HAMETI intimated that proceeding of last meeting of Governing board, HAMETI ,held on 18.09.13 at Chandigarh under the Chairmanship of erstwhile Financial commissioner and Principal Secretary to Govt. Haryana, Agri. Deptt.Sh. Roshan Lal IAS was sent circulated to all the members of committees through e mail dated 5.12.13. He intimated that no comments were received from any of the members, therefore the minutes may kindly be confirmed. The chairman agreed and said that this meeting is being held after gap of 2 years. In future, it may be organised as per bylaws of HAMETI timely. Sh. R.P.Sihag promised to conduct it timely.

Agenda No.2

Director, HAMETI intimated that followings were the action taken report of last meeting which is as under-

Agenda No.	Decision taken	Action taken
3	Lecture on harmful effects of straw burning and pesticide	These are included in the training programmes. The farmer training is

	residual effects in the Training programmes. Thrust may be given on farmer training also.	being organized.
4	The expenditure report of the years 2011-12 and 2012-13 may be placed in the next meeting for approval	The expenditure reports of the year 2011-12 and 2012-13 have been given agenda no. 6
5	Auction of debris of civil works resulting from renovation of building may be done	DC, Jind has constituted the committee and reserve price of Rs.14000/-has been fixed by the committee. Directorate has been requested to approve auction.
7	An amount of Rs. 1.58 crore was deposited in the office of Chief Administrator, HSAMB, Panchkula in March 2012 for construction of conference hall cum library in HAMETI, Jind. The chairman had directed to HSAMB to construct the same at the earliest.	The construction work has been started in HAMETI from 18.07.15 and full co-operation is being given by HSAMB.

The chairman expressed satisfaction over it and directed to proceed further.

Agenda No.3

Training Programmes –

Director, HAMETI intimated to Chairman Sir that , during the last year 2014 ,total 19 training programmes were organized including 21 days Refreshèr Training course on cotton crops, relay sowing of wheat crop under RKVY scheme , training of farmers under ATMA scheme etc. And during current 2015-16 , total 27 training

programmes are proposed to be conducted and these are being organised as per schedule.

Agenda No- 4 . Provision of budget to HAMETI for training programmes

Director, HAMETI intimated to Chairman that the training programmes of ATMA scheme, Cotton scheme, RKVY are being organised. Dr. Arjun Singh Saini , Director General Horticulture intervened and said that trainings from State Plan may also be organised in HAMETI. Worthy Chairman Sir, welcomed the suggestion and directed to Dr. Suresh Gehlawat,ADA(Ext) to look into the matter and advised to introduce the training of state plan in HAMETI from the next year 2016-17.

Director, HAMETI also apprised the governing board that presently funds of trainings are being sent to DDAs and then DDAs send the funds to HAMETI. During this process, lot of time is consumed and more over, proper training time of that particular training is also prolonged . Resultantly farmers/ extension functionaries are deprived of timely training programmes and purpose of training is defeated.

Considering enormity of the subject, the chairman directed to ADA(Ext) to send the funds of training directly to HAMETI instead of to DDAs henceforth.

Agenda no. 5. Opening of saving account

Director, HAMETI intimated that presently saving account of HAMETI is in the AXIS bank. It is private bank and HAMETI intends to open the account in govt. sector. IDBI bank is a govt. bank . Dr. Arjun Singh Saini , Director General Horticulture intervened and said that there should not be any hurdle in doing so as all the banks except pvt one, are regulated by Finance ministry. The chairman agreed to opine that if finance rules permits so then HAMETI is permitted to open the saving account in this bank .

Agenda no. 6. Approval of expenditure-

The member Secretary –cum- Director, HAMETI intimated that following expenditures were incurred in HAMETI as under-

a) ATMA funds-

Year		Component wise Expenditure (Rs. Lakh)				Grand Total
		Operational Expenses	Salary of Director, HAMETI	POL	Infra structure	
2011-12		59.87	3.68	2.71	-	66.16
2012-13		37.97	2.79	2.88	57.49	101.13
2013-14		16.72	3.72	1.39	-	21.83
2014-15		15.62	-	1.36	-	16.98
	ATMA					
	Income					
	Total					

Director, HAMETI apprised the Chairman Sir that expenditure of previous years (2011-12 to 2013-14) will also be prepared like that of 2014-15 in which income of HAMETI is also utilized in emergent cases when ATMA funds are not received. The chairman opined that in such case loan may be advanced to ATMA account from income account so that training programmes are not suffered. The house agree with this proposal and passed the resolution and allowed HAMETI to adopt such practice.

b) Income generated in HAMETI-

Regarding income of HAMETI, Chairman Sir ordered that all the income heads may be identified first and then separate ledger may be maintained and entries of previous years may also be calculated and be incorporated in it.

Agenda No. 7 Purchase of new bus for exposure visits

The member Secretary -cum- Director, HAMETI Sh .R.P.Sihag intimated that presently HAMETI has two old buses which are more than 15 years old. Both are not working properly. He sought permission for their condemnation as their condition is being deteriorated day by day . The governing board allowed auction through district condemnation board .

The governing board approved the purchase of new bus and directed to ADA(Ext) to make provision of funds from various scheme like RKVY,ATMA etc so that exposure visits of the trainees may be conducted smoothly.

Agenda No. 8 Re-employment of staff-

The chairman enquired from The member Secretary –cum- Director, HAMETI about the existing staff position . He intimated that presently only two ADOs and one cook are working in HAMETI. He also intimated that one clerk has retired on 31.08.15 fro HAMETI.

In view of shortage of staff in HAMETI Chairman allowed the engagement of retired clerk as per outsourcing agency policy dated June 2015 for one year. The chairman allowed the engagement of one data entry operator also from HATRON to run the institute smoothly.

Director, HAMETI also intimated that presently 10 persons on DC rates are working in HAMETI against sanctioned 12 persons. The chairman disallowed implementation of Apprenticeship Act 1961 with the fear that unskilled person will not be much useful . He even advised to engage retired persons from either HAU or govt of Haryana as they possess enough experience to carry out various activities.

Agenda No.9. Deputation of Deputy Director in HAMETI

The member Secretary –cum- Director ,HAMETI Sh .R.P.Sihag posts of eight Deputy Directors have not been filled as yet since its establishment from the year 2006. Therefore .working of HAMTI is suffering. ADA(Ext), intervned and said that process of engagement of Deputy Director in HAMETI is already underway and likely to mature soon.

Agenda No.10. Repair of boundary wall and residential quarters of HAMETI

The member Secretary –cum- Director, HAMETI Sh.R.P.Sihag intimated that due to bad condition of boundary wall . it is broken/fallen many times. He advocated to permit its re-construction and sought permission to prepare estimates from HSAMB/Warehouse.

The chairman sir permitted the preparation of estimates of boundary wall and residential quarter both and directed that these estimates may be submitted in directorate for supply of funds.

Agenda no.11-Any other with the permission of chair –

The member Secretary –cum- Director, HAMETI Sh.R.P.Sihag sought permission for revision of cost norms, HAMETI as not revised since long. The Governing board allowed the revision as under-

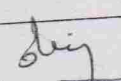

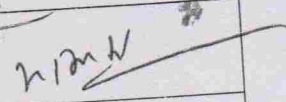
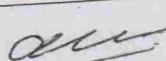
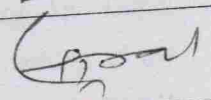
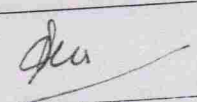
SN	Item	Previous rates (Rs.)	Proposed rates(Rs.)	
			Govt.	Pvt.
1	Institutional Charges	2000/- per day	2000/-	2500/-
2	Auditorium (170 seated, fitted with AC,LCD) Charges	2500 per day	5000/-	7500/-
3	Class Room Charges	500 per day	1000/-	1250/-
4	Bus Charges- Plain Areas -Hilly areas	Rs. 16 per KM, Rs. 20 per KM	Rs. 16 per KM, Rs. 20 per KM	NA NA
5	Mess Charges	Rs. 200 per day	200 per day	300 per day
6	Hostel room Charges	50 per day per trainee	50 per day per trainee	100 per day per trainee
7	Guest houses - One suit -Full guest House	200 per day 1000 per day	200 per day 1000 per day	500 per day 2500 per day
8	Dining hall charges	250 per day	2500 per day	3000 per day

a) HAMETI as Nodal Cell of ATMA-

The member Secretary -cum- Director, HAMETI Sh.R.P.Sihag requested the board to designate HAMETI as SNO,ATMA. ADA(Ext) opined that it is not possible as DG Agri Haryana is already designated as SNO,ATMA by Govt of Haryana and DG Agri Hry is controlling the activities . Chairman agreed with the member and disallowed to designate HAMETI as nodal cell, being not practical.

HAMETI

Attendance of participants of Governing Board meeting held
on 15.9.2015 at 11:00 AM

Sr. No.	Name & Designation	Department	Signature
1.	R. P. SINHA	Agriculture	
2.	Ajaya B. Saini, DVM	Horticulture	
3.	R. S. ANTIK, D.E.E	CCS HAU HISAR	
4.	DR. D. P. Chikara J.D. (Admin)	Animal Husbandry	
5.	Suresh Gehlanat ASD (Ext.)	Agri	
6.	M. S. Ahlawat DY DIRECTOR	Fisheries	
7.			
8.			
9.			
10.			