

**Proceeding of the 9<sup>th</sup> meeting of Governing Board, HAMETI, Jind held on dated 10.05.2019 at 11:00 AM under the Chairpersonship of Mrs. Navraj Sandhu, IAS, Additional Chief Secretary to Govt. of Haryana, Agriculture and Farmers Welfare Department.**

List of participants is enclosed.

At the outset, Sh.Ajit Balaji Joshi, IAS, Director General Agriculture & Farmer welfares' Department, Haryana welcomed the chairperson and other members of the Governing Board, HAMETI. The Chairperson directed to take up the point wise agenda of the meeting.

**Agenda No. 1 To confirm the minutes of 8<sup>th</sup> meeting of Governing Board.**

Since no comments were received from any quarter, the proceeding of the 8<sup>th</sup> meeting of Governing Board held on 15.09.2015 was confirmed.

**Agenda No. 2 Follow up action on the minutes of the 8th meeting of Governing Board held on 15.09.2015.**

The ATR was reviewed as under-

Agenda No.	Agenda Items	Action taken
1	Confirmation of minutes of last meeting.	Meeting was confirmed.
2	Action taken on the decisions of last meeting.	Action taken was confirmed.
3	Training Programmes of HAMETI for the years 2014-15 (annexure- II) and 2015-16 (Annexure-II).	Training Programmes were organized.
4	Provision of budget of training programmes to HAMETI.	An amount Rs. 6.03 lakh was allotted.
5	Opening of saving accounts in IDBI bank.	Saving account of HAMETI is already existed in the Axis Bank.
6	Approval of expenditure.	Expenditure was approved.
7	Purchase of new bus for HAMETI for exposure visits.	No bus is purchased till date.
8	Re-employment of staff after retirement.	The staff is engaged as per outsourcing policy 2015.
9	Deputation of Deputy Directors in HAMETI.	Not deputed.
10	Repair of old quarters of HAMETI.	Till date no estimate is prepared.

**Agenda No. 3 Progress report on training programmes organized 2018-19.**

The board members were satisfied with the training programmes organised in the year 2018-19.

**Agenda No. 4 Approval of training schedule for the year 2019-20 including special training on Bio-fortification.**

The training schedule 2019-20 under different schemes along with diploma courses proposed to be started was approved by the governing board i.e.

1. Diploma in Agriculture Extension Service for input Dealers (DAESI)
2. Certificate course on INM for fertilizer dealers
3. Two days capsule course for input dealers

The chairperson directed to improve the quality of training by including ice breaking like activities. The environment of premises of HAMETI may be modified eco- friendly activities like group dynamics, sports, yoga activities etc. These activities should be conducted regularly so that trainees may feel good.

The Chairperson also directed that best experts may be invited on the basis of course contents from related streams and panel of Innovative farmers, best farm producers having vast technical experience and good quality experts may be constituted to improve the quality of training in such a way that trainees express their desire to come again for the training. The scheme wise detail of training programmes /diplomas for the year 2019-20 was approved as under:

Sr. No.	Name of Training Programme	Name of scheme	No. of Trainees targeted
1	Training of extension staff	NFSM	300
2	21 Days Refresher Training Course on cultivation of cotton	New State Plan scheme	90
3	PGDAEM Diploma	ATMA	27
4	Training on Bio- Fortification	RKVY( Raftaar)	60
5	Training on Crop Cutting Expts	PMFBY	70
6	Training of Cluster level federation	Haryana State Livelihood Mission	50
7	Within State farmer trainings	ATMA	420
8	Crop Residue management	CRM	10000
9	Significance of Saral Portal and its operation	-	120
Total			11137

### Diploma Courses on self finance mode-

Name of course	Duration	No. Of batches		Total	Total dealers to be targeted
		On campus	Off campus		
Diploma in Agri. Ext. Services for Input dealers( 40 per batch)	48 Days ( each Sunday)	2	20	22	880
Certificate Course on INM for fertilizer dealers( 30 per batch)	15 Days	20	20	40	1200
Capsule course for dealers( 50 per batch)	3 days	40	-	40	2000
	Total	62	40	102	4080

### Agenda No. 5 Expenditure statement of last year.

The Governing Board approved the expenditure of HAMETI for the year 2018-19 as under:

Sr. No.	Component	Allocation as per ATMA cafeteria	Amount received from Directorate	Amount utilized	Balance
1	Operational expenses	0.14x119=16.66	5.00	5.00	-
2	Documentation of success stories	5.00	-	-	-
3	Vehicle hiring and POL	4.00	0.50	0.50	-
4	Non recurring for equipment	4.50	-	-	-
	Total	30.16	5.50	5.50	-

Sr. No.	Name of scheme	Name of Training	Amount Received	Amount utilized	Balance	Remarks
1	CRM scheme	Training of farmers	10.80	10.80	-	-
2	NFSM (oilseed & Pulses)	Training of Field Staff	1.85	1.85	-	-
3	PGDAEM Diploma under ATMA	Contact classes & Exam	0.63	0.30	0.33	State Share Rs. 2.52 lakh is not received
4	New State Plan scheme on Cotton Crop	Refresher Training of Extension Staff (21 days)	9.90	-	9.90	Trainings to be organized this year.
		<b>Total</b>	<b>23.18</b>	<b>12.95</b>	<b>10.23</b>	

**Agenda No- 6 To make provision of budget for various activities.**

The chairperson directed to allocate funds under all components as per allocation of ATMA cafeteria. The detail is as under :

Sr.No.	Component	Allocation as per ATMA cafeteria (Rs. in Lakh)
1	Operational expenses	0.14x119=16.66
2	Documentation of success stories	5.00
3	Vehicle hiring and POL	4.00
4	Non recurring for equipment	4.50
	<b>Total</b>	<b>30.16</b>

**Agenda No. 7 Approval for condemnation of old /useless articles.-**

The proposed list of 69 condemned articles/items (with junk, value Rs. 45742/-) was approved for auction.

**Agenda No. 8 Budget provision for special repair of Boundary Wall, Administrative Block, Trainees Hostel, Guest House, Residences and sitting arrangement for new conference hall.**

Director General Agriculture & Farmers' Welfare department is of the view that the rough cost estimates of various works to be carried out in HAMETI may be prepared through the soil conservation section of the department. Further Chairperson directed the works to be done may be executed in segments on priority. She also directed that the quality of the work should be monitored by the senior officer. Sh.Suresh Gehlawat ADA (Ext) undertook the responsibility for monitoring the said work.

The rough cost estimate prepared for seating arrangement for conference hall, lecture room and library by Haryana Forest Dev. Corporation is approved. The detail of work is as under:-

Sr. No.	Particular	Cost of works
1	Furniture of conference hall	345773.00
2	Furniture of lecture room	752768.00
3	Furniture of library	282817.00

**Agenda No. 9 Sanction of contractual staff.**

The sanction was accorded for the staff proposed under outsourcing policy 2015 Part-I as per detail given below-

Sr.No.	Name of Post	No. of manpower required
1	Office Associate	2
2	Driver	2
3	Security Guard / Chowkidar	2
4	Cook	2
5	Mali	2
6	Sweeper	2
7	Office Attendant	2
	<b>Total</b>	<b>14</b>

The post mentioned at serial no. 1 in the table below may be deployed from the Agriculture & Farmers Welfare Department along with allied department i.e. animal husbandry, horticulture and fisheries. One regular accountant, account knowing must be deployed from the department to look after the various accounts of the institute. The computer operator/programmer may also be engaged as per outsourcing policy 2015 (part 2) provisions.

Sr.No.	Name of Post	No. of post
1	Deputy Director	8
2	Accountant-cum-Clerk	1
3	Computer Operator / Computer Programmer	1
	<b>Total</b>	<b>11</b>

**Agenda No. 10 Approval to start Diploma in Agri. Extension Services for Input Dealers (DAESI) for Pesticides & 15 day Certificate Course on Integrated Nutrient Management for Fertiliser Dealers in collaboration with MANAGE, Hyderabad under self finance mode and 2 days Capsule Course for Dealers (Seed, Fertiliser and Pesticides)**

The proposal was approved to start Diploma in Agri. Extension Services for Input Dealers (DAESI) & 15 days Certificate Course on Integrated Nutrient Management for Fertiliser Dealers in collaboration with MANAGE, Hyderabad under self finance mode and 2 days Capsule Course for Dealers (Seed, Fertiliser and Pesticides) on Saturday and Sundays .

**Agenda No. 11 To create Director HAMETI online DDO under ATMA scheme.**

DG Agriculture and farmers' Welfare department apprised that Director, HAMETI is Drawing and Disbursing Officer in the Centrally sponsored scheme "Support to State Extension Programme for Extension Reforms"(General and Schedule caste) by the government vide memo no.701-agri-II(I)-2019/3784/dated 13.03.2019. It was approved to put up the case to the finance department through AD to create Director HAMETI online DDO under the above said scheme.

**Agenda No. 12 Inclusion of 21 new blocks for training under ATMA.**

It has been decided to submit the proposal by the directorate of Agriculture and Farmers Welfare separately to the Govt. of India for inclusion of 21 new blocks under ATMA.

**Agenda No. 13 Approval to install mobile tower by M/s Tower Vision India Pvt. Ltd.**

Proposal was not accepted

In the end, Director General, Animal Husbandry and Diary, Dr. Hardeep Singh IAS suggested that HAMETI, Jind is state level institute and it should be monitored at least weekly by senior officers from the state HQ. The suggestion was welcomed by the governing board and promised to monitor.

**The meeting ended with vote of thanks to the chair.**

**List of Participants attended the 9<sup>th</sup> Governing Board Meeting held on dated 10.05.2019 at 11.00 a.m. under Chairpersonship of Mrs. Navraj Sandhu , IAS, ACS to Govt. of Haryana. Agriculture and Farmers Welfare Department in her office room .**

Sr.No.	Name	Designation	Department
1	Sh. Ajit Balaji Joshi, IAS	Director General	Agriculture and Farmers' Welfare
2	Dr. Hardeep Singh IAS	Director General	Animal Husbandry & diary
3	Dr. Arjun Singh Saini	Director General	Horticulture
4	Sh.P.S.Malik	Director	Fisheries
5	Dr.Suresh Gehlawat	ADA	Agriculture
6	Dr .Karam Chand	Director	HAMETI
7	Dr.R.S.Verma	Assist Professor	EEL, Nilokheri
8	Dr. K.K.Yadav	Assist. Director (Ext)	CCS HAU Hisar
9	Dr. Satyavart Dhankhar	TA/ATMA	Agriculture