

PROCEEDINGS OF THE MEETING OF GOVERNING BOARD, HAMETI HELD ON 15.03.12 AT 12.15 PM UNDER THE CHAIRMANSHIP OF SHRI ROSHAN LAL IAS, FINANCIAL COMMISSIONER & PRINCIPAL SECRETARY TO GOVERNMENT HARYANA, AGRICULTURE DEPARTMENT.

List of participants is given in the Annexure.

At the outset, Director, HAMETI welcomed the participants and informed the House that Haryana Agriculture Management and Extension Training Institute (HAMETI) at Jind was the nodal institute of the Department to cater to the training needs of extension staff of Agriculture and allied sectors. The agenda items were taken up one by one and the following decisions were taken.

Item No.1: Confirmation of proceedings of last meeting.

The proceedings of the last meeting held on 21.01.11 were confirmed.

Item No.2: Action Taken Report.

The Governing Board reviewed the action taken report. It was observed that letter may be issued to HAREDA to install the solar water heating and lighting system.

Agenda No.3 Approval of Training Calendar for the year 2011& 2012

The Governing Board approved the Training Programmes with the direction that special emphasis may be given on harmful effects of straw burning and pesticides residual effect. The specialist from engineering deptt. of CCS HAU Hisar may be invited to suggest options to manage the stubbles after harvesting through farm machinery.

Agenda No. 4

Up gradation of hostel-

a) The Governing board approved the purchase of various articles as under

SN	Item	Decision taken
1	Dressing table 32 in no.	Disallowed but approved the purchase of small mirror only
2	Fans 70 in nos.	Allowed the purchase as per govt. procedure
3	Chairs 64 in no.	May be purchased from forest deptt.,

		Yamunanagar.
4	Bed sheets (32 pair)	Allowed the purchase as per govt. procedure
5	Single bed 40 in no.(6'x3')	May be purchased from forest deptt., Yamunanagar
6	Mattresses 40 in no.	Allowed the purchase as per govt. procedure
7	LED TV(34)	Disallowed but purchase of two LCD (bigger one) allowed from approved source for common room and hostel mess.
8	Table (20 in no.)	May be purchased from forest deptt., Yamunanagar
9	Office tables (10 in no.)	May be purchased from forest deptt., Yamunanagar

b) Provision of ACs in the hostel-

The chairman advised to purchase the ACs for eight cubicle rooms only which were having attached bathroom, from approved source.

Agenda No. 5

Provision of internet connectivity-

The Governing Board approved the installation of system of optical fibre cable (OFC) lease line of 2 Mbph speed by BSNL at a cost of 4.75 Lakh as projected by BSNL.

Agenda No.6

Revision of norms-

Director, HAMETI informed that the norms of HAMETI had not been revised since its establishment despite increase in the cost of various items like diesel, consumable items, installation of new Generator of high capacity 125 KV having higher diesel consumption etc. Henceforth norms revision was essential in order to maintain qualitative service to the trainees. Representative of Director, Horticulture informed the Board that the mess charges of HTI Karnal were Rs. 200 per day per trainee and the present charges of mess of HAMETI i.e. Rs. 100 per

day per trainee were not sufficient to meet the diet expenses as prices of vegetables and fruits had risen significantly. The house approved the revision of norms of the institute as under-

S.N.	Item	Previous norm	Norms approved
1	Auditorium hall (170 seat)	Rs. 500 per day	Rs. 2500 per day
2	Bus charges- Plain area -Hilly areas	Rs. 16 per KM Rs. 20 per KM	Rs.20 per KM RS.24 Per KM
3	Honorarium to speakers (Local & Outside both)	Rs. 500 per lecture	Rs. 1000 per lecture Travelling expenses as per entitlement
4	Class room Charges	Rs. 200 per day	Rs. 500 per day
5	Mess charges per trainee -Refreshment	Rs. 100 per day Rs. 15	Rs. 200 per day Rs. 25
6	Hostel Room Charges	Rs. 30/-	Rs. 50/-
7	Institutional charges	Rs. 1500 per day	Rs. 2000 per day
8	Guest house Charges a) One suit b) Full guest house	Rs. 100 per day Rs.500 per day	Rs.200 per day Rs. 1000 per day

The chairman directed to improve the quality of food according to revised norms.

Agenda No.7

Renovation of library including purchase of books for agriculture & allied deptt.

Director, HAMETI informed that rakes of books were as old as ATI. Their condition had deteriorated. The chairman advised to purchase the wooden rakes fitted with glass from forest dept. The governing board approved the purchase from forest deptt.

Regarding purchase of new books for library, Chairman directed to prepare the inventory of the books to be purchased along with source first. Thereafter proposal may be put up along with cost.

Agenda No. 8

Engagement of staff from placement agency-

The Governing Board approved the engagement of one driver (heavy duty) and two supporting staff through placement agency to run the institute smoothly.

Agenda No-9

Approval of expenditure-

The Chairman enquired about the detail of expenditure incurred in HAMETI during the year 2010-11. Director, HAMETI informed that out of total amount of Rs. Amount (Rs. 52.86 lakh), Rs 35 Lakh were incurred after getting approval from the government. (sanction approved by the Govt. dated 25.03.11 pertaining to purchase of ACs, Generators (from DSD), solar light & water heating system (from HAREDA). The Governing Board approved the expenditure.

Agenda No.10

Enhancement of power of Director, HAMETI-

Director, HAMETI informed that most of the purchases of HAMETI exceeded the existing permissible limit of Director, HAMETI i.e. Rs. 25000/-. As a result, number of the files were sent to higher officers for approval which led to delay in execution. The governing board agreed to enhance the financial power to Rs. 50,000/- (Fifty Thousand) so that works may be executed timely.

Agenda No.11

Generator for Conference hall-

Director, HAMETI informed the house that a generator of 10 KW capacity was lying unutilized in the office of Soil Testing Officer, Kaithal and requested its transfer to HAMETI for smooth supply of electricity to training hall. He also intimated that training programmes were interrupted many times due to non functioning of LCD projector. Since HAMETI was the only state level training institute of agriculture Deptt, the Governing Board approved its transfer to HAMETI with the approval of Director General Agriculture, Haryana.

The house also approved the auction of one old generator of HAMETI as per procedure as requested by Director, HAMETI.

Agenda No. 12

Opening of saving Account for income in Corporation /Axis Bank, Jind

Director, HAMETI informed that present bank saving account of HAMETI was in Bank of India, India. It was not only far way from HAMETI but was unsafe also as it was situated in the populated colony of Jind in scheme no. 6. He requested the chairman to transfer this account to Axis bank, HUDA ground Jind. Director, HAMETI also requested to open separate saving account of income of HAMETI in the Axis bank as the previous account dealt with ATMA funds. The governing board approved to open the both accounts in the Axis bank, HUDA ground Jind.

Agenda No. 13- Provision of funds for maintenance of HAMETI

Director, HAMETI informed that HAMETI was spread over 13 acres area. It comprised lawns, plantations etc. Its maintenance was being done out of Operational expenses of Extension Reforms scheme (allotment of Rs.17.00 Lakh per year as per guidelines issued by GOI). This budget was insufficient to maintain the structure. The chairman directed to submit the proposal to the Directorate of Agriculture, Haryana in this regard.

Agenda No. 14-Construction of two conference hall -cum- library

Director, HAMETI informed that estimate of Rs. 158 Lakh prepared by HSAMB, Jind for construction of two conference-cum-library had been submitted in the Govt. by Director General Agriculture for approval. In view of no conference room in HAMETI, its construction was essential. Chairman observed that this work be got executed through HSAMB after approval of the Govt.

Agenda No. 15 Release an amount of Rs 65 lakh (pending amount of one crore grant in aid from GOI under Extension reforms to HAMETI

Joint Director Agriculture (CC) informed that last year an amount of Rs. one crore was released by GOI for strengthening the infrastructure of HAMETI. Out of it,

Rs. 35.00 lakh has been released to HAMETI. The balance amount will also be released in due course.

The meeting ended with a vote of thanks to the Chair.

Annexure

List of participants of the meeting of Governing Board, HAMETI held on 15.03.12.

S.No.	Name	Designation
1.	Sh. B.S.Nain	Director HAMETI
2.	J.S.Brar	Joint Director Agriculture (CC) representing Director General Agriculture, Haryana
3.	B.S.Sehrawat	Joint Director Horticulture representing Director General Horticulture, Haryana.
4.	Dr. R.K.Pabreja	Deputy Director, Animal Husbandry representing Director General, Animal Husbandry, Haryana.
5.	Satyakaam Malik	Assist. Professor, EEI, Nilokheri representing Principal EEI.
6.	Sh. Dharmender Singh	District Fisheries Officer representing Director, Fisheries, Haryana