

PROCEEDINGS OF THE MEETING OF GOVERNING BOARD HAMETI HELD ON 22-12-2008 AT 12.45 PM UNDER THE CHAIRPERSONSHIP OF SMT. SHAKUNTLA JAKHU, IAS, FINANCIAL COMMISSIONER & PRINCIPAL SECRETARY, GOVT. OF HARYANA, AGRICULTURE DEPARTMENT.

List of participants is attached.

The Director Agriculture welcomed the Chairperson and other members of the board and apprised that Haryana Agriculture Management and Extension Training Institute (HAMETI) at Jind is a nodal institute of the Department to cater the training needs of extension workers of agriculture and allied sectors. He emphasized that regular trainings of field functionaries is very essential to update their knowledge and skills. He expressed the strong need to strengthen the training institute at Jind. Agenda-wise following decisions were taken in the meeting :-

Agenda No.1: Confirmation of proceedings of last meeting

Proceedings of the last meeting were circulated to all members of the Board vide letter No.1409-15 dated 14-11-2007. As no comments were received from any member, the Board confirmed the proceedings.

Agenda No.2: Action Taken Report

The Governing Board expressed its satisfaction with the action taken on the decision taken during the last meeting of the board.

Agenda No.3: Ex-post-facto sanction of trainings conducted by HAMETI during 1-4-2007 to 31-3-2008

The Governing Board reviewed the training programme conducted by HAMETI during 1-4-2007 to 31-3-2008. The training programme on "Marketing Led Extension, Watershed Management, Trainings of Farmers of

farm schools etc. were appreciated by the Board. The board was pleased to accord ex-post-facto sanction of these trainings programmes.

Chairperson advised the Director HAMETI to formulate the manual of trainings of facilitators conducted during 2007 in Hindi indicating therein results of different experiments so that farmers as well as field functionaries are able to avail benefit of the contents of the training. Chairperson desired to request all the ADC in the State through D.O. letter for sponsoring the group of farmers under Haryali scheme for training at HAMETI, Jind.

Director Agriculture suggested that the training of sarpanches and extension workers under "Model Village Programme" of RKVY may also be organized at HAMETI.

Agenda No.4: To depute personnels from placement agencies

Director HAMETI informed that the lawns are full of bushes and unwanted grasses which become safe habitat for snakes and other reptiles. To keep lawns and parks in proper condition, Mali is urgently required. He also requested that for the safety of the costly equipments and furniture, security staff may also be provided.

Director Agriculture informed the Board that he had a chance to visit the institute and felt bad to see the pitiable condition of the institute. To improve the environment and to ensure the safety of the institute, hiring of malies and security guards on contract from a placement agency is very necessary. The Governing Board was pleased to accord approval for hiring of three security personnel on contract but advised to appoint malies only after developing the land scaping plan by hiring services of private land scaping architect and the approval of the plan be sought from Director of Agriculture.

Agenda No.5: Auction of old and unserviceable articles of Agriculture Training Institute

Director HAMETI informed the House that large number of unserviceable articles is lying in the institute which are unnecessarily occupying the area of the building and therefore proposed to accord the approval for disposing off the material through open auction. The chairperson constituted the committee comprising of Director HAMETI, Deputy Director of Agriculture and Accounts Officer, Jind for auctioning the unserviceable articles after making the proper inventory of articles to be auctioned.

Agenda No.6: Repair of hostel mess, guest house, residential quarters etc.

Director, HAMETI informed that hostel, mess, guest house and residential houses of HAMETI are in a dilapidated condition and required immediate repair for safe and smooth running of training programme. The chairperson advised the Director HAMETI to get the estimate of repair prepared from the Agriculture Marketing Board and submit the same to Director Agriculture for making the provision of funds in the scheme "Strengthening of Agriculture Extension Infrastructure".

Agenda No.7: Regarding vacation of residential quarters of the institute

Director HAMETI informed that there are limited number of residential houses in the HAMETI complex and some offices like AAE, ACDO, ASCO and GWC are being operated in these houses. The staff of HAMETI is demanding these quarters. The Board decided that Director Agriculture should look into the matter and do the needful to vacate these houses.

Agenda No.8: House rent of the quarters

Director HAMETI submitted that the house rent of residential quarter of HAMETI may be deposited in HAMETI account as PWD(B&R) is not

maintaining the building of the institute on the presumption that HAMETI is an autonomous body. It was decided by the Governing Board that the house rent collected from the employees residing in houses of HAMETI should be deposited in the bank account of HAMETI so that these houses may be maintained from these funds.

Agenda No.9: Purchase of Computers for training purposes

The Director, HAMETI informed that only 8 no. of computers are available in the institute and he proposed to provide at least 8 more computers so that computer training programme may not suffer in the absence of computers. The chairperson agreed to the proposal and advised the ADA(Ext.) to provide the computers as and when the computers are procured by the Department in future.

Agenda No.10: Balance sheet as on 31-3-2008

Director HAMETI apprised the Governing Board about the budget allotment, expenditure incurred and amount remained unutilized as on 31-3-2008. He informed that an expenditure of Rs.20.01 lakh and Rs.8.7 lakh was incurred during the year 2006-07 and 2007-08, respectively. An amount of Rs.21.26 lakh was remained unutilized at the close of financial year 2007-08. Governing board approved the expenditure incurred by the institute.

The meeting ended with a vote of thanks to the Chair.

List of Participants of meeting of Governing Board HAMETI held on 22.12.08

S.N.	Name	Designation
1	Sh. Dhanpat Singh IAS	Director of Agriculture, Haryana
2	Sh. B.B.Kaushik HCS	Additional Deputy Commissioner, Jind
3	Sh.B.S.Duggal	ADA (Ext.), Haryana
4	Sh. B.S.Nain	Director, HAMETI, Jind
5	Dr. Joginder Malik	Jt. Director (Ext.) o/o DEE,CCS HAU Hisar
6	Satyakaam Malik	Assist. Prof., EEI, Nilokheri
7	Dr. O.P.Yadav	Joint Director(AH) o/o Director General, AH